

**No. WAS/PROP/872/12/2016
Embassy of India
Washington DC**

Tender S.No. 16/2019

Dated: September 02, 2019

Notice for Inviting Tenders for renovation and upgrade of the guards residence area in basement at India House located at 2700 Macomb St NW Washington DC

Embassy of India, Washington DC, invites quotations on lump-sum/turn-key basis from reputed firms for renovation works at the office premises located at **India House located at 2700 Macomb St NW Washington DC.**

Interested firms may send representative to the Embassy [Contact person - Mrs. Poonam Gupta, SS (Pol & Property), Phone no.202-939-7062] for inspection of work and check the actual scope of work before submitting quotations. The quotations may be sent in **sealed envelope** clearly mentioning on the envelop **Tender S.No 16/2019** and " **removal and upgrade of the guards residence area in basement at India House located at 2700 Macomb St NW Washington DC** " addressed to:

**Mr. Raghuram S
Head of Chancery
Embassy of India
2107, Massachusetts Ave, NW,
Washington DC – 20008**

- Firms should provide details of management, owners, nationality, origin, experience in the field of work, satisfied clients and list of similar works done by them in the last two years.
- Last date and time of receipt of Quotations : September 23, 2019

SCOPE OF WORK

Renovation and upgrade of the guards residence area in basement

- a. Provide and install vinyl tiles or planks floor for the entire area of guard's residence. ☐ Work in installation of shoe molding and transition strips where needed.
- b. Replace existing old windows with new vinyl energy efficient double glass windows., work includes to finish properly around new windows interiorly and exteriorly and seal for water and drafts.
- c. Installation of new drywall on existing framed wall, work includes new framing to create an additional break room for driver, plaster skim, sand-down to make ready for paint.
- d. Installation of new drywall on existing framed ceiling where damaged and fallen in the entire renovated area, work includes inspect and repair framing, plaster skim, sand-down to make ready for paint.
- e. Frame and install new closet , drywall and shelves. 2 2,000 2,000 C.5 ☐ Total Renovation of bathroom.
- f. Renovation of kitchenette counter with new cook top and counter-top with new stainless-steel sink and faucet.
- g. Provide and install ceiling light fixtures.
- h. Manage and conceal electric wires.
- i. Painting all walls, doors, ceiling and trims with required color, wall to be flat acrylic paint and door to be semi gloss.

CONDITIONS

The Contractor shall note that quantities shall not form part of the agreement and he shall complete all the works as defined in the Scope of Work. The Contractor shall complete all the works as stated above irrespective of the quantities / details since these will not form part of the agreement however the unit rates quoted there for items shall be used for working out the variations as per tender conditions.

- Commencement of the works shall be effected 15 days from the date of issue of acceptance letter of intent or handing over the site, whichever is later.
- The Period of Completion for the whole of the works is 30 days calculated from the Fifteen days from the date of issue of acceptance letter of intent or handing over the Site, whichever is later. Such 15 days period being defined as the mobilization period.
- The Defect notification period shall be Three Hundred Sixty Five (365) days.
- The value of Earnest Money Deposit (EMD) will be US\$ 2000.00 (US Dollar Two Thousand only) and must be valid for 60 days with effect from the last date of submission as stated above or any extended period.
- The Employer will not be bound to accept the lowest or any tender nor to give a reason for the rejection of any Tender.
- The Tenderer must submit with his offer a list of Sub Contractors and Specialist names, nationality, origin, he proposes to use on the Works.
- The Embassy, however, will always have the right to accept or reject any pre-approved subcontractor even after formal award of Contract and/or commencement of work with or without cause.
- The successful Tenderer shall be responsible for co-ordinating his work with various Sub-contractors and other bid-pack Contractors employed on the Works co-ordinating his work between various trades, obtaining all the necessary information from subcontractors for the purpose of the overall programming of his works; supplying all the normal attendance to all subcontractors and assuming the overall responsibility for the aforesaid.
- No advance payment is permissible.
- Payment shall be linked to stages of progress of work.
- Letter of guarantee for work for a period of one year is required.
- **Eligibility of Contractor** - Contractors should have good experience in relevant field of work and submit recent list of jobs done with specified names of clients.