

Embassy of India  
Washington DC

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Date: 24 July 2020

**Pre-Bid Conference in connection with the Request for Proposal (RFP) for  
Outsourcing of Visa/OCI/Passport and Global Entry Programme (GEP)  
Verification Services**

Reference above RFP floated on 10 July, 2020 inviting proposals from experienced and qualified Service Providers for providing outsourcing services for Visa, OCI, Renunciation, Passport and GEP at the Embassy of India, Washington DC and at the Indian Consulates in Atlanta, Chicago, Houston, New York and San Francisco.

2. As per the timeline of the RFP, a Pre-Bid Conference will be held on **Thursday, 30 July, 2020 at 1000 hours (Eastern Standard Time)**. This virtual Pre-Bid Conference will be held via Webex.

3. Interested bidders are requested to send an e-mail to the undersigned ([hoc.washington@mea.gov.in](mailto:hoc.washington@mea.gov.in)) by **1600 hours on 28 July** so that link for the Webex meeting may be shared to enable them to join the bid conference. Interested bidders may also ensure their company profile is emailed to the Embassy by close of business hours on 28 July 2020.

4. The Pre-bid Conference will take place as per the following schedule:-

**Thursday, 30 July, 2020**

1000-1010 hours	Assembly
1010-1100 hours	Initial discussion/questions from all the participants, if any
1100-1200 hours	Individual Presentation by the bidders (15-minute each)



(S. Gopalakrishnan)  
Counsellor (Political) & Head of Chancery